

Miami County Solid Waste District
Minutes for the May 16, 2011 Meeting

Attendance: Jon Faust, Craig Boyer, Tom Gustin, Josh Francis, Don Morris, Samantha Ward, and Carla Smith. Absent: Jim Walker, Pat Roberts, and Shirley Mull.

At 8:05 A.M. the meeting was called to order by Tom Gustin.

The minutes of April 18, 2011 meeting were presented. Craig Boyer motioned to accept the minutes as is Jon Faust seconded, motion passed.

The May 2011 financial statement was presented by Samantha Ward. The bill for R&B Contracting was higher due to the usual volume increase that happens when bills are sent out. The Smith Office bill was for the heavier paper we had to get for printing the bills. Paper was originally quoted at \$74.00 per case. Sam looked online for different paper prices, and was able to find it through Sam's Club for \$56.64. When Sam told Krystal from Smith Office the brand and price, Krystal was able to match the brand and price, so we were able to order the paper from them. The bill for the Post Office was for mailing out the bills. The Wabash Valley bill was for the Beautification Day dumpsters. Josh Francis moved to approve the financial report as is, Jon Faust seconded, motion passed.

Samantha presented the proposed budget for 2012. Samantha noted that meeting stipends were added in. The money for training was slightly higher due to both Samantha and Carla needing certification training for HHW. Samantha also noted she had included an increase in pay for both Carla and herself, due to the office having no benefits such as insurance or a retirement plan. We are covering our own health insurance from our current salaries. Craig Boyer motioned to approve the budget as is, Don Morris seconded, and the motion passed.

Samantha reported on the billing progress. The folder/stuffer was great. The look of the bills was good, and adding the property address to the bills was very helpful to property owners. It was difficult getting the software people from both Pitney Bowes and Auriel together at the same time. It took several attempts to get the position of the address correct to fit into the envelopes. The wording on the envelope indicia was wrong, so our office printed labels with the correct wording and applied them to all of the billing envelopes. There were problems with the printer hanging up and not printing, and Samantha and Carla had to work over several times to get things correct. The bills were not printed in time to go out on Monday, and so Samantha and Carla worked on Election Day to get the bills mailed out. Since we were in the office, we arranged for David Fazio from Auriel to come down and train us on the system instead of trying to do it while we were taking payments.

We reported that nobody has returned our phone calls about finding an alternate location for the recycling bin at Eagle's Point. Robert from Recycling Recovery said that he had a possible spot to move the bin to, but they are still working out the details.

Beautification Day was better attended than in the past, although Converse was not as busy as they usually were. Things went well with Wabash Valley getting dumpsters to locations in a timely manner.

Craig Boyer motioned to adjourn at 8:53 a.m., Josh Francis seconded, motion passed.

Respectfully submitted,